

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

FEBRUARY 18, 2021 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Patrick Reitz, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Ed Schmitt, Engineer; Kristy Donaldson, Manager

PRESENT VIA PHONE: Eric Smith, Secretary

ABSENT: Rosemarie Ciaccio, Vice-Chairperson

1. The February 18, 2021, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:04 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Approval of the minutes of the January 21, 2021, Re-organization meeting: A motion was made by Richard Healey, and seconded by Patrick Reitz, to approve the minutes of the January 21, 2021, Re-organization meeting. The motion passed unanimously.
4. Approval of the minutes of the January 21, 2021, regular monthly meeting: A motion was made by Richard Healey, and seconded by Patrick Reitz, to approve the minutes of the January 21, 2021, regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for January 2021: The Treasurer's report for January 2021 was presented. A motion was made by Patrick Reitz, seconded by Richard Healey, to approve the Treasurer's report for January 2021. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of February 18, 2021. A motion was made by Richard Healey to approve payment of the monthly bills. The motion was seconded by Patrick Reitz, and passed unanimously.
7. Manager's Report:
 - a. The annual financial interest forms are due by May 1st.
 - b. Kristy Donaldson reported that Field Operations repaired a main leak on 4th Street, on February 2nd. There were also two service line leaks repaired, which were on the customer's side.
 - c. The quote provided by Gap Vax to remove and haul sludge from the raw water intake building at the water treatment plant was reviewed and approved. As soon as the weather improves, work will begin to clean the intake building and repair the wall.
8. Solicitor's Report:
 - a. Michael Hnath received a phone call from James Favero, Solicitor for South Buffalo Township Municipal Authority (SBTMA). SBTMA is seeking PennVEST funding for a waterline extension project. PennVEST would like to see a revision to the Agreement with more of a commitment to serve SBTMA from our Authority. Discussion took place regarding the current Agreement and revisions that should be considered. Michael Hnath stated he would contact Mr. Favero and arrange for a meeting.
9. Engineer's Report:
 - a. Ed Schmitt reported that the Water Allocation permit was still with PA DEP. He offered to schedule a meeting with PennVEST to discuss funding. Discussion took place regarding different avenues for funding.

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10. Old Business:

- a. S.R. 356 Widening Project: Ed Schmitt communicated that Dan Fmura, with Gibson-Thomas, is working closely with Stantec on this project. Kristy Donaldson stated that she submitted all the valving information, deeds and easements to Stantec. She also stated that she spoke with Eric Buchan with Penn Dot regarding the Authority office building. He stated to her that the front parking spots will be impacted and that if the Authority deems that the remaining parking is not enough to stay in business, then the building will be impacted. Options were discussed again regarding the need for additional parking, and more than likely, approaching the Freeport School District.

11. New Business:

- a. Kristy Donaldson presented the capital priority projects and purchases for water and sewer, which were requested during the January meeting. After reviewing the projects, the Board made the following motions:
 - i. Flow Meter from Keyence for the Buffalo Trails Pump Station: Motion made by Richard Healey and seconded by Patrick Reitz. Motion passed unanimously.
 - ii. Blower Repair at the Sewage Treatment Plant: Motion made by Patrick Reitz and seconded by Richard Healey and Eric Smith. Motion passed unanimously.
 - iii. PALL visit, online analyzers and SCADA work at the Water Treatment Plant: Motion made by Patrick Reitz and seconded by Richard Healey. Motion passed unanimously.

12. Adjournment: Richard Healey made the motion to adjourn the regular monthly meeting. The motion was seconded by Patrick Reitz and Eric Smith, which passed unanimously. The regular monthly meeting ended at 8:27 p.m.