

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JULY 18, 2019 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Eric Smith, Secretary; Richard Healey, Assistant Secretary/Treasurer; Patrick Reitz, Treasurer; Ed Schmitt, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager; Linda Stempkoski, Billing Clerk/Recording Secretary.

1. The July 18, 2019, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:03 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag.
4. Approval of the minutes of the June 20, 2019, regular monthly meeting: A motion was made by Patrick Reitz, seconded by Eric Smith, to approve the minutes of the June 20, 2019, regular monthly meeting. The motion passed unanimously.
5. Open to the floor: Richard Jarmul of 184 Bear Creek Road was present to discuss his concerns over the sewer main line and a manhole running through the Little Buffalo Creek basin.
6. Treasurer's Report:
 - a. Financial Report for June 2019: The Treasurer's report for June 2019 was presented. A motion was made by Richard Healey, seconded by Patrick Reitz, to approve the Treasurer's report for June 2019. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of July 18, 2019. A motion was made by Eric Smith, seconded by Richard Healey, to pay the invoices as listed and presented by the Treasurer. The motion passed unanimously.
7. Manager's Report: (presented by Kristy Donaldson):
 - a. Miscellaneous Updates:
 - i. The final 2018 Financial Audit was presented to the Board for discussion.
 - ii. The bulk chemical bid for the water plant was presented to the Board. A motion was made by Eric Smith to accept the bid from SAL Chemical to supply bulk water treatment plant chemicals, other than Delpac and Potassium Permanganate. The motion was seconded by Richard Healey and passed unanimously.
 - iii. An update on Residential Developments in Sarver was presented. A second easement concerning the secondary waterline into the Sarver's Mills development was addressed. Richard Healey made the motion to accept the easement with Sarver's Mills for the secondary waterline. The motion was seconded by Patrick Reitz and passed unanimously.
 - b. Operational Updates – the following items were discussed:
 - i. Tom Stehle, Chemist, visited the water plant on June 27th. His report indicates that treatment at the plant is optimized.
 - ii. The 2001 Jeep Cherokee was posted on Municibid. The bidding ends July 26th.
 - iii. PALL visited the water plant on June 25th to provide technical support on the membrane filtration units.
 - iv. The EPA and DEP visited the water plant on June 26th to discuss sampling results on the Allegheny River.
 - v. There were two water main breaks repaired since the last meeting: July 8th on Sarver Road and July 9th on Maple Street.
8. Solicitor's Report: (presented by Michael Hnath)
 - a. Laneville generator: The contract issues were investigated and have been resolved.
9. Engineer's Report: (presented by Ed Schmitt)
 - a. Laneville generator: The geotechnical report will be forthcoming and then the concrete pad can be installed.

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- b. Market Street Paving: The plans for the previously proposed Market Street paving were presented. Ed will investigate different avenues of funding the project.

10. Old Business:

- a. Laneville generator: Kristy Donaldson informed the Board that the generator was purchased through DynaTech for \$49,960.00.
- b. Board Vacancy: John Haven reported that Rosemarie Ciaccio was presented to the Buffalo Township Supervisors on July 10th to fill the vacant position on the Authority Board. The Supervisors tabled the motion until the next meeting since all Supervisors were not present.

11. New Business:

- 12. Adjournment: Richard Healey made the motion to adjourn the meeting at 8:06 p.m. The motion was seconded by Eric Smith and passed unanimously.