

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

DECEMBER 20, 2018 REGULAR MONTHLY MEETING

PRESENT: John Haven, Richard Healey, Patrick Reitz, Eric Smith, Engineer Ed Schmitt, Matt Sprung, Attorney Michael Hnath, Authority Manager Kristy Donaldson, Billing Clerk Jaime Ericsson.

ABSENT: Cynthia Braden

1. The December 20, 2018, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:00 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag.
4. Approval of the minutes of the November 15, 2018, regular monthly meeting: A motion was made by Eric Smith, seconded by Richard Healey, to approve the minutes of the November 15, 2018, regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for November 2018: The Treasurer's report for November 2018 was presented. A motion was made by Patrick Reitz, seconded by Eric Smith, to approve the Treasurer's report for October 2018. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of December 20, 2018. A motion was made by Eric Smith, seconded by Richard Healey, to pay the invoices as listed and presented by the Treasurer. The motion passed unanimously.
7. Manager's Report:
 - a. Tom Stehle, Chemist, completed his quarterly visit on December 14th. Treatment at the water plant is optimized.
 - b. Samuel Peck accepted the position of Relief Water Plant Operator/Utility Person.
 - c. Kristy Donaldson requested that the annual boot allowance for employees increase from \$75.00 to \$150.00 per year. A motion was made by Eric Smith to increase the annual boot allowance from \$75.00 to \$150.00. The motion was seconded by Patrick Reitz, and the motion passed unanimously.
8. Solicitor's Report:
 - a. Michael Hnath reported that he is waiting on the estimated value of land for the Huff property. He will follow-up with Dave King.
9. Engineer's Report:
 - a. Ed Schmitt provided an update on a letter received from DEP regarding UAJSA. The PA DEP is requesting additional information on I&I and is looking to meet with each individual authority. Act 537 will need update accordingly in the near future.
10. Old Business:
 - a. The sludge hauling bid on December 13th for the sewage treatment plant only attracted one bidder, Vogel Disposal. The bid was \$110.30 per ton, which is about half what the Authority is currently paying. A motion was made by Eric Smith to accept the bid from Vogel. The motion was seconded by Richard Healey and Patrick Reitz, and the motion passed unanimously.
 - b. Kristy Donaldson provided information from Cummins on the old generator and the fact that parts for repair are obsolete. Ed Schmitt stated that the new generator is sized correctly and will operator at 70% capacity with both pumps running. He will revisit the site to determine where to place the generator and collect additional quotes through COSTAR. Because the old generator is obsolete, Michael Hnath suggested selling the generator on Municibid for parts or

MINUTES OF MABT DECEMBER 20, 2018 MEETING

Page 2 of 2

scrapping. A motion was made by Eric Smith to permit Kristy Donaldson to dispose or sale the old generator. The motion was seconded by Patrick Reitz, and the motion passed unanimously.

- c. Patrick Reitz reviewed the 2018 grant information submitted for the Sarver Road waterline extension.

11. New Business:

- a. Kristy Donaldson reviewed the 2019 General Budgets for Sewage and Water. Because of an increase from UAJSA for Phase I/II sewage and the new annual community water system fee being enforced by DEP, plus additional testing required on the drinking water end of the business, an increase of rates was presented.
 - i. A motion was made by Patrick Reitz to increase the Phase I/II sewage rates from \$36.50 to \$37.50 for the first 2,000 gallons plus \$5.75 to \$6.25 for each additional 2,000 gallons, effective February 1st billing. The motion was seconded by Eric Smith, and the motion passed unanimously.
 - ii. A motion was made by Eric Smith to increase each additional 1,000 gallons of water used from \$4.90 to \$5.25 for Buffalo and from \$5.11 to \$5.46 for Freeport, effective February 1st billing. The motion was seconded by Richard Healey, and the motion passed unanimously.
 - iii. A motion was made by Richard Healey to approve the 2019 General Budgets. The motion was seconded by Eric Smith, and the motion passed unanimously.
- b. Kristy Donaldson requested that the 2019 Capital Budgets be tabled until next meeting.

- 12. Adjournment: A motion was made by Eric Smith to adjourn the meeting. The motion was seconded by Richard Healey, and passed unanimously. The meeting adjourned at 8:15 p.m.