

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JANUARY 16, 2020 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Rosemarie Ciaccio, Vice Chairperson; Eric Smith, Secretary; Patrick Reitz, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Ed Schmitt, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager; Linda Stempkoski, Billing Clerk/Recording Secretary.

1. The January 16, 2020, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:10 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag.
4. Approval of the minutes of the December 19, 2019, regular monthly meeting: A motion was made by Richard Healey, seconded by Patrick Reitz, to approve the minutes of the December 19, 2019, regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's Report:
 - a. Financial Report for December 2019: The Treasurer's report for December 2019 was presented. A motion was made by Patrick Reitz, seconded by Rosemarie Ciaccio, to approve the Treasurer's report for December 2019. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of January 16, 2020. A motion was made by Richard Healey to approve payment of the monthly bills. The motion was seconded by Patrick Reitz, and passed unanimously.
7. Manager's Report: (presented by Kristy Donaldson):
 - a. The annual PMAA Board Member Training is scheduled for March 25th in Cranberry. John Haven stated he was interested in attending.
 - b. Interviews with potential candidates for the vacant utility person position is in progress.
8. Solicitor's Report: (presented by Michael Hnath)
 - a. The revised Service Agreement for Phase I & II Sewage was discussed and presented to the Board for approval. Patrick Reitz made the motion to approve the revised Service Agreement for Phase I & II Sewage. The motion was seconded by Richard Healey and passed unanimously.
9. Engineer's Report: (presented by Ed Schmitt)
 - a. Merit Electrical Group, contractor for the Laneville generator, will begin work on January 20th. The cost for adjustments on the electrical will be covered by Gibson-Thomas Engineering.
10. Old Business:
 - a. The information provided for the Winfield Township tapping fees was reviewed and discussed. The tapping fees for Winfield will remain as voted during the December 2019 meeting.
 - b. The following tapping fees were discussed and approved based on revised Act 57 calculations.
 - i. Sewage Phase I Tapping Fee & Connection Fee (Resolution 2020-1): The revised calculation allowed for a tapping fee of \$2,570.00 and Connection Fee of \$2,150.00. The motion was made to establish a tapping fee of \$2,570.00 and Connection Fee of \$2,100.00 by Patrick Reitz. The motion was seconded by Richard Healey and passed unanimously.
 - ii. Sewage Phase II Tapping Fee & Connection Fee (Resolution 2020-02): The revised calculation allowed for a tapping fee of \$3,630.00 and Connection Fee of \$2,150.00. The motion was made to establish a tapping fee of \$3,450.00 and Connection Fee of \$2,100.00 by Patrick Reitz. The motion was seconded by Rosemarie Ciaccio and passed unanimously.

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- c. Kristy Donaldson discussed the Sarver Road Waterline Extension as requested by John Haven during the December meeting. Currently, there are no grant programs open for submissions. The current balance of the water capital fund was presented plus the current cost for the Laneville Generator. John Haven suggested looking into partnering with another organization for a grant. He will talk with the Butler County Conservation District.
- 11. New Business:
 - a. Kristy Donaldson discussed the emergency interconnections at the request of John Haven. The interconnection with South Buffalo is not capable of feeding back into Buffalo's system with the current configuration. The interconnection with Harrison Township is the same, but Chuck Craig with Harrison Township has mentioned in the past he would be interested in modifying the connection to feed both ways. Ed suggested looking at the line on Silverville Road to verify that it is capable of handling the additional flow of water to Harrison Township. The current agreement with Harrison Township Water Authority is outdated. Kristy Donaldson will work with Chuck Craig to update. Ed suggested looking at the line on Silverville Road to see if it is capable of handling the volume for flow to Harrison Township.
- 12. Adjournment: A motion was made by Richard Healey to adjourn the regular monthly meeting. The motion was seconded by Eric Smith and passed unanimously. The regular monthly meeting adjourned at 8:04 p.m.