

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JULY 16, 2020 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Rosemarie Ciaccio, Vice Chairperson; Richard Healey, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Matt Sprung, Engineer; Linda Stempkoski, Billing Specialist; Kristy Donaldson, Manager

PRESENT VIA TELECONFERENCE: Eric Smith, Secretary; Patrick Reitz, Treasurer

1. The July 16, 2020, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:00 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag
4. Approval of the minutes of the June 18, 2020, regular monthly meeting: A motion was made by Richard Healey, and seconded by Rosemarie Ciaccio, to approve the minutes of the June 18, 2020, regular monthly meeting. The motion passed unanimously.
5. Open to the floor: Gary and Kristi Myers of 315 Primrose Drive spoke about the issues with fluctuating pressure that they and their neighbors experience living near the tank. Mr. Myers shared dates and pressure readings when the pressure was low at his home. Kristy Donaldson acknowledged that during the dates they experienced low pressure, there was something going on in the system. Matt Sprung explained how the current tank operates and suggested a private booster pump. Mr. Myers discussed the issues he had in the past with a booster pump. Matt Sprung inquired about the internal plumbing since the pressure readings that Mr. Myers shared were at times significantly less than what was at the main line, specifically over July 4<sup>th</sup> weekend. Mr. Myers stated that he would have his plumber take a look at things inside his home and Kristy Donaldson agreed to send field staff to check his pressure when he calls so that they could verify that his gauge is working properly. Kristy Donaldson also agreed to discuss with the plant operator about trying to keep the tank at normal operating levels but reiterated that there are situations that occur that may cause the tank level to dip.
6. Treasurer's Report:
  - a. Financial Report for June 2020: The Treasurer's report for June 2020 was presented. Patrick Reitz asked about the difference in revenue from May to June. Kristy Donaldson stated that HARSCO paid a double bill in June. A motion was made by Rosemarie Ciaccio, seconded by Richard Healey, to approve the Treasurer's report for June 2020. The motion passed unanimously.
  - b. Invoices: The Board reviewed the list of monthly bills for approval as of July 16, 2020. A motion was made by Eric Smith to approve payment of the monthly bills. The motion was seconded by Richard Healey and Rosemarie Ciaccio, and passed unanimously
7. Manager's Report: (presented by Kristy Donaldson):
  - a. The most recent certified payrolls for the Laneville Generator project are available electronically upon request.
  - b. The bulk water treatment chemical contract with SAL is set to expire at the end of July. SAL has agreed to lock in pricing for the next year, except for caustic soda, which will increase \$0.05 per gallon.
  - c. DEP is currently investigating Fairway Laboratories regarding compliance issues. Apparently, other water suppliers have been impacted by their negligence. DEP is also trying to figure a way to invalidate the Tier 3 violation caused by the laboratory failing to meet the compliance schedule for the second quarter TTHM samples.
  - d. The Laneville Generator fence was completed by Penn Fencing. There is an area that needs brought to ground level, which will be completed internally.
  - e. On July 6<sup>th</sup>, the crew fixed a water leak on Beale Road. Additionally, the crew has been flushing throughout the month and installed two new sewer taps and one new water tap.

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- f. A letter requesting for the Authority to take ownership and as-builts were received for Twin Oaks Phase 1 on July 2<sup>nd</sup>. A field inspection will need to take place.
  - g. Heritage crossing sanitary construction is in progress.
8. Solicitor's Report: (presented by Michael Hnath)
- a. The revisions to the Service Agreement with UAJSA, Harrison and Fawn Township is still in progress.
9. Engineer's Report: (presented by Ed Schmitt)
- a. Merit submitted a change order for additional fill and bollard adjustments for the transfer switch in the amount of \$3,386.13. In addition, Merit is seeking final payment in the amount of \$11,363.31. Rosemarie Ciaccio made the motion to approve the change order in the amount of \$3,386.13 and to approve the final payment to Merit Electrical for the Laneville Generator work in the amount of \$11,363.31. Richard Healey seconded the motion, which was approved unanimously.
10. Old Business:
- a. Kristy Donaldson presented quotes from Smith Metal Buildings & Roofs for metal roofing of the main building and UV building at the sewage treatment plant. The quotes were \$8,400.00 and \$1,200.00, respectively. Richard Healey made the motion to approve the quotes for metal roofing, totaling \$9,600.00. Rosemarie Ciaccio seconded the motion, which was approved unanimously.
11. New Business:
12. Adjournment: A motion was made by Eric Smith to adjourn the regular monthly meeting. The motion was seconded by Richard Healey and passed unanimously. The regular monthly meeting adjourned at 7:55 p.m.