

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

MARCH 18, 2021 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Rosemarie Ciaccio, Vice-Chairperson; Richard Healey, Assistant Secretary/Treasurer; Michael Hnath, Solicitor; Ed Schmitt, Engineer; Kristy Donaldson, Manager

ABSENT: Eric Smith, Secretary; Patrick Reitz, Treasurer

1. The March 18, 2021, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:03 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Approval of the minutes of the February 18, 2021, regular monthly meeting: A motion was made by Richard Healey, and seconded by Rosemarie Ciaccio, to approve the minutes of the February 18, 2021, regular monthly meeting. The motion passed unanimously.
4. Open to the floor: Cathy Burnheimer and Jessica Krynicki of 111 Rock N' Roll Lane were present to discuss their business venture, Avenue in Sarver, and to request an extension from the Board for the mandatory sewer tap of 111 Rock N' Roll Lane. The Board advised Ms. Burnheimer and Ms. Kyrnicki to contact the Township's Sewer Enforcement Officer and have him test the current on-site system to make sure it's functional and intact. Once the information is in writing, the Board will consider the extension.
5. Treasurer's Report:
 - a. Financial Report for February 2021: The Treasurer's report for February 2021 was presented. A motion was made by Rosemarie Ciaccio, seconded by Richard Healey, to approve the Treasurer's report for February 2021. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of March 18, 2021. A motion was made by Richard Healey to approve payment of the monthly bills. The motion was seconded by Rosemarie Ciaccio, and passed unanimously.
6. Manager's Report:
 - a. The annual financial interest forms are due by May 1st.
 - b. Tom Stehle, Chemist, visited the water treatment plant on March 9th, and determined treatment to be optimized.
 - c. Kristy Donaldson reported that Field Operations repaired a main leak on 5th Street near Riverside Drive, on February 21st and a valve in the same area on February 22nd.
 - d. Gap Vax was onsite March 11th and March 18th to remove sludge from the intake at the water treatment plant. This is the first step to making the repairs to the wall that collapsed in early February.
7. Solicitor's Report:
 - a. Michael Hnath reported that he received Harrison Township's signature for the UAJSA revised agreement and is waiting on Fawn Township. He also contacted Dave King for an update on the land appraisal at the water treatment plant and to see about having the office building and ground appraised for the S.R. 356 widening project.
8. Engineer's Report:
 - a. Ed Schmitt discussed the plans for the intake repairs. He stated that Kukurin was onsite when the well was drained down today and was able to get a better look at the damage. The wall is still intact and the plan is to push the wall up and reinforce with brackets.
9. Old Business:
 - a. Kristy Donaldson presented a quote to have the sludge press building roof replaced at the sewage treatment plant. Richard Healey made the motion to approve the quote from Smith Buildings in the amount of \$10,880.00, for the sludge press building roof replacement. Rosemarie Ciaccio seconded the motion, and the motion passed unanimously.

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- b. Kristy Donaldson presented a quote for replacement of the UV system at the sewage treatment plant. The current system is obsolete and it's very difficult to get replacement parts. The quote is for a retrofit system with very little downtime. Because the quote was over the bidding threshold, additional numbers for installation were needed, and the project may need to be bid out, the Board tabled the quote.
10. New Business:
- a. Michael Hnath updated the Board on the meeting with South Buffalo Township regarding the bulk water sales agreement on March 4th. Ed Schmitt discussed the determination of rates he worked through with Kristy Donaldson. The Board discussed the new rate and came to an agreement, which will be presented to South Buffalo Township at the next meeting. Michael Hnath will contact Jim Favero, South Buffalo Township's Solicitor, to schedule the next meeting.
 - b. Kristy Donaldson discussed the Smoke & Dye testing ordinance, specifically the requirement to complete smoke & dye testing for refinancing of property if a test hasn't been performed in the past three years. The Board discussed the requirement and will address it next month when all members are present.
 - c. Kristy Donaldson updated the Board on the customer account for 208 Railroad Avenue in Winfield Township. The property currently has a lien for sewage tap fees and connection costs. The account is currently overdue and the owner continues to use the sewage service. Michael Hnath asked Kristy Donaldson to send him the information for his review.
11. Adjournment: Richard Healey made the motion to adjourn the regular monthly meeting. The motion was seconded by Rosemarie Ciaccio, which passed unanimously. The regular monthly meeting ended at 8:42 p.m.