

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

AUGUST 15, 2019 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Rosemarie Ciacchio, Vice-Chairperson; Eric Smith, Secretary; Richard Healey, Assistant Secretary/Treasurer; Patrick Reitz, Treasurer; Ed Schmitt, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager; Linda Stempkoski, Billing Clerk/Recording Secretary.

1. The August 15, 2019, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:00 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag.
4. Approval of the minutes of the July 18, 2019, regular monthly meeting: A motion was made by Richard Healey, seconded by Patrick Reitz, to approve the minutes of the July 18, 2019, regular monthly meeting. The motion passed unanimously.
5. Open to the floor: Richard Jarmul of 184 Bear Creek Road was present to discuss the repair of the sewer main line and a manhole running through the Little Buffalo Creek basin. He also had questions on the cost of the project and his water quality.
6. Treasurer's Report:
 - a. Financial Report for July 2019: The Treasurer's report for July 2019 was presented. A motion was made by Eric Smith, seconded by Patrick Reitz, to approve the Treasurer's report for July 2019. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of August 15, 2019. A motion was made by Patrick Reitz, seconded by Richard Healey, to pay the invoices as listed and presented by the Treasurer. The motion passed unanimously.
7. Manager's Report: (presented by Kristy Donaldson):
 - a. Miscellaneous Updates:
 - i. The final 2018 Financial Audit was presented to the Board for approval. Eric Smith made the motion to accept the 2018 Financial Audit. The motion was seconded by Richard Healey, and passed unanimously.
 - ii. The compliance triennial lead and copper monitoring of the water distribution system is in progress.
 - iii. Residential Updates
 1. Heritage Crossing – the design PA One Call was completed. There have been no construction plans submitted for water and sewer as of yet.
 2. Ridgeview Estates – Maronda is starting the final phase of their townhomes.
 3. Sarver's Mill – secondary water main line is completed. Meritage is requesting the Authority take ownership of Phase IV, which is at 60% capacity. The Board agreed that no lines will be taken ownership of until the lots are at 85% capacity for any development.
 - b. Operational Updates – the following items were discussed:
 - i. 8/1 – service leak on Old Mill Road.
 - ii. 8/6 – service leak on Coal Street.
 - iii. The crew worked on the Bear Creek manhole project 8/7, 8/8, 8/9, 8/12.
8. Solicitor's Report: No formal report was presented.
9. Engineer's Report: (presented by Ed Schmitt)
 - a. The Laneville Generator bid will be advertised soon and will be scheduled to open on 9/17.
10. Old Business:
 - a. John Haven asked about when the landslide at the sewage plant will be fixed. Kristy Donaldson hopes to have it done before winter.

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11. New Business:

- a. John Haven discussed the sink hole in the trail leading to the sewage plant.
- b. Nominations for Vice Chairperson of the Authority Board: On a nomination by Richard Healey, the Board voted unanimously to elect Rosemarie Ciaccio as the Vice-Chairperson.

12. Adjournment: Richard Healey made the motion to adjourn the meeting at 7:46 p.m. The motion was seconded by Eric Smith and passed unanimously.