

RELIEF WATER PLANT OPERATOR/UTILITY PERSON JOB DESCRIPTION

General:

The Relief Operator/Utility Person will be responsible for the operation, maintenance, and repair of the water treatment plant and distribution system on the Authority's public water system; and at times, the sewer collection system. This position will be full-time at 40 hours per week; Sunday through Thursday. The successful candidate will also be expected to share a rotating on-call schedule for emergencies. To a significant degree, duties will be set by the routine operating procedures; however, the employee must exercise independent judgment in cases of emergencies involving process control.

Typical Duties:

1. Start up, shut down, and make periodic checks of the plant equipment, pumping station, chemical feed systems, disinfection systems, and plant and pump station grounds.
2. Perform routine preventative and corrective maintenance in all areas of the physical plant, distribution or collection systems. Preventative maintenance will include lubrication, operating adjustments, cleaning and painting.
3. Inspect and test operating equipment and valves at frequent intervals during the scheduled shift.
4. Monitor the status of system operating guidelines such as flows, feed rates and effluent water quality indicators. This will involve collecting representative water samples and performing required laboratory testing.
5. Maintain plant records including daily operating logs, chemical inventories, data logs, maintenance logs on machinery, vehicles, distribution and collection system.
6. Make arithmetic calculations to determine proper process control and water quality.
7. Assist with customer service orders including meter readings, terminating service, location and repairing leaks, installing meters and remotes, and other task needed to establish and maintain reliable service to our customers.
8. Maintain necessary supplies by ordering chemicals, repair parts, and tools, as directed.
9. Grass mowing, trimming and other landscaping duties at both plants, pump stations, storage tanks and main office.
10. Assist in conducting safety inspections and following all safety rules.
11. Any other duties necessary to maintain the proper operation of the public water and collection system of the Authority.

Qualifications:

1. High School Graduate
2. Valid Driver's License
3. Must be able to pass background check, drug test and physical.
4. Previous experience in the industry preferred
5. PA Water Treatment Plant Operator's License Class B,E-6,7,8,10,12 (or the ability to obtain a license within 6 months)
6. Close proximity to job location preferred
7. Must be able to lift at least 50 pounds.

Reports To: Chief Water Plant Operator & Superintendent

How to Apply: In person – 707 South Pike Road, Sarver, PA 16055,
or send resume through mail or email (mabt@zoominternet.net)