

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

DECEMBER 17, 2020 REGULAR MONTHLY MEETING

PRESENT: John Haven, Chairperson; Rosemarie Ciaccio, Vice Chairperson; Eric Smith, Secretary; Patrick Reitz, Treasurer; Michael Hnath, Solicitor; Matt Sprung, Engineer; Kristy Donaldson, Manager

ABSENT: Richard Healey, Assistant Secretary/Treasurer

1. The December 17, 2020, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson John Haven at 7:00 p.m.
2. John Haven stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. John Haven led in the Pledge of Allegiance to the Flag
4. Approval of the minutes of the November 19, 2020, regular monthly meeting: A motion was made by Eric Smith, and seconded by Rosemarie Ciaccio, to approve the minutes of the November 19, 2020, regular monthly meeting. The motion passed unanimously.
5. Open to the floor: Gary Herbert, F&H Development, spoke about purchasing the land to develop Oak Creek Farms. The site plan for Oak Creek Farms shows the waterline extended from Twin Oaks along Twin Oaks Drive. Comments submitted to the Buffalo Township Planning Commission from the Municipal Authority suggest that an alternative route needs to be considered to provide a service loop, as was the case with other residential developments throughout the township. After looking at the site plan and the current distribution system, the Authority Board suggested that water be extended from Route 356 either by Parker Road or by obtaining a right of way from John Allen through his future development along Route 356.
6. Treasurer's Report:
 - a. Financial Report for November 2020: The Treasurer's report for November 2020 was presented. A motion was made by Eric Smith and Patrick Reitz, seconded by Rosemarie Ciaccio, to approve the Treasurer's report for November 2020. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of December 17, 2020. A motion was made by Patrick Reitz to approve payment of the monthly bills. The motion was seconded by Richard Healey, and passed unanimously
7. Manager's Report: (presented by Kristy Donaldson):
 - a. Tom Stehle, Chemist, visited the water treatment plant on December 3rd and treatment is optimized.
 - b. An update was provided on the criminal matter involving a resident of Jack's Mobile Home Park.
 - c. The Authority will need to provide a Tier 2 notice to customers served by the Grandview Tank due to a TTHM exceedance. Contributing factors included drought conditions, low source water, no rain and stagnant water in the tank due to not being able to fluctuate the tank very often. The first step to remedy the issue is to climb the tank to see if the mixer is working, which will be completed when the weather improves and it is safe. The next option to consider is looking into a capital improvement project. The Authority Board authorized Matt Sprung to look at two options including an aeration system and/or pressure station.
8. Solicitor's Report:
 - a. Michael Hnath presented his rate schedule for 2021 for Board consideration at re-appointment.
9. Engineer's Report:
 - a. Matt Sprung updated the Board on the progress of residential developments, Heritage Crossings and Twin Oaks Phase 3.

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10. Old Business:

- a. S.R. 356 Project – No further discussion regarding this project. Eric Smith asked Matt Sprung how much will be funded by Penn Dot. Matt suggested 65-80%, but not quite sure at this time.
- b. Water Treatment Plant Capacity Expansion – Michael Hnath requested an executive session at the end of the meeting to discuss land acquisition.

11. New Business:

- a. John Haven spoke about different options he has seen for remote public meetings. The Board agreed that currently what is in place has been working, but will change if necessary.
- b. Kristy Donaldson provided a review of the 2020 budget and presented the 2021 General Budget to the Board for consideration. Eric Smith made the motion to approve the 2021 General Budget. Rosemarie Ciaccio seconded the motion, which passed unanimously.

12. Adjournment: Eric Smith made the motion to adjourn the regular monthly meeting and enter into an Executive Session at 8:14 p.m. The motion was seconded by Rosemarie Ciaccio, which passed unanimously. The Executive Session ended at 8:29 p.m.